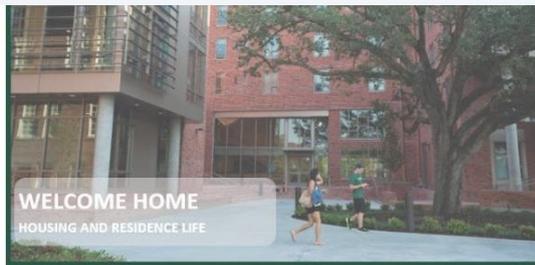


How to Create and Join a Roommate Group.



1

Navigate to Housing Portal<https://tulane.starrezhousing.com/StarRezPortalX/5EA9F8D6/1/1/Home-Welcome Home\ ?UrlToken=517E3D73>



Welcome To Tulane!

Hi Hari!

Welcome to Housing & Residence Life at Tulane University. You're at the Housing Portal, the place where you will be able to complete housing applications, review communication from Housing & Residence Life, view information about your room and much more!

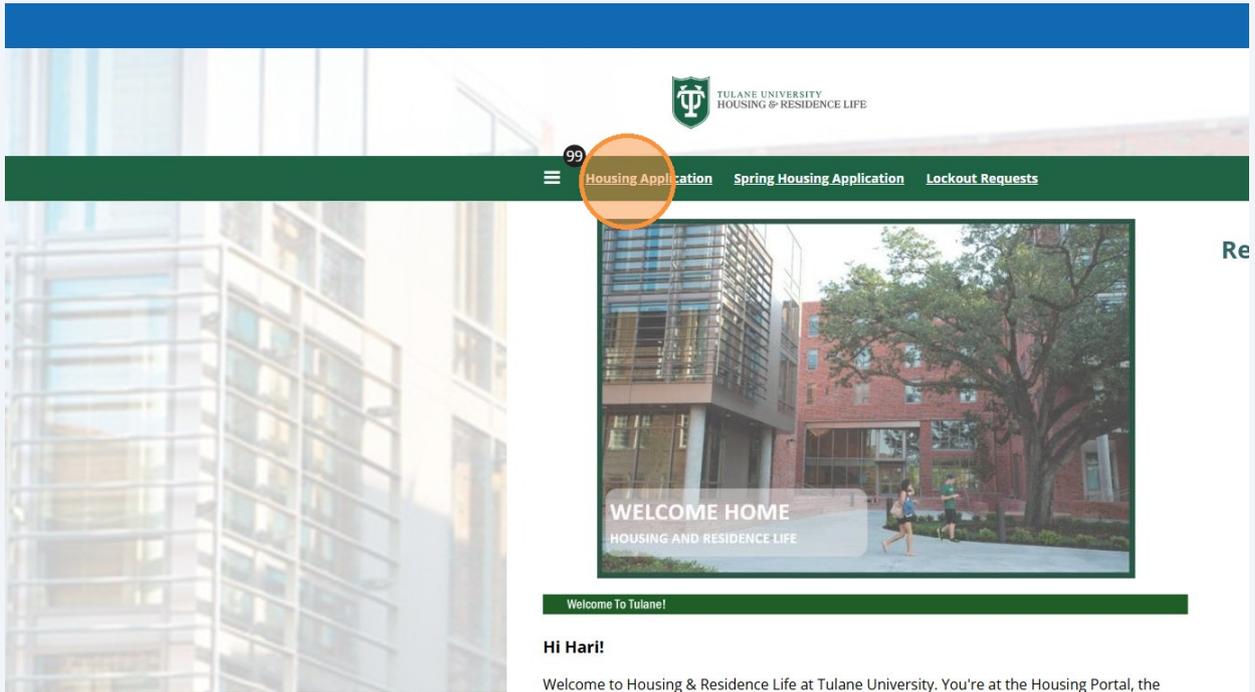
For more information about Housing & Residence Life and our residence halls please visit our website: housing.tulane.edu.

Parent Information

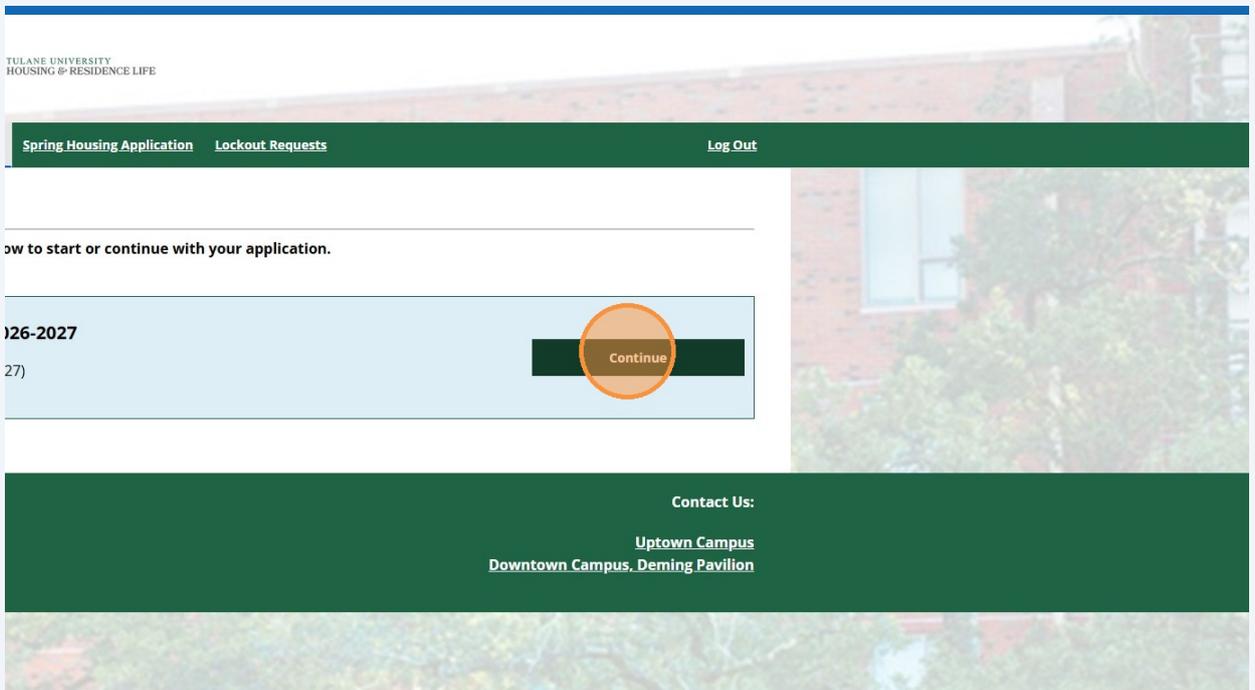
Hello legal guardians and families! We're excited to welcome your student to Tulane University and our residence halls. Your student will use this portal to access their personal information related to Housing & Residence Life at Tulane University.

If your student requested your help with this portal or the application process, please work with them while they navigate the portal and provide guidance as they complete and verify

2 Click "Housing Application"



3 Click "Continue"



4 Click "Application Summary"



✓ [Evacuation Options](#)

✓ [Evacuation Method](#)

✓ [PIN](#)

✓ [Housing Agreement](#)

✓ [GradGuard College Renter's Insurance](#)

✓ [GradGuard Decision Page](#)

✓ [Application Summary](#)

✓ [Mixed Gender Roommate Matching](#)

• [Room Selection Not Available](#)

Did you know that Tulane University does not cover the cost of you or damaged? Due to this, you are expected to obtain renter's insurance.

Tulane has partnered with GradGuard, which offers a unique renter's insurance protected over 500,000 students nationwide. Here are a few scenarios that help:

📁 You leave your laptop in the library unattended as you grab lunch.

🚲 You lock your bike up, head to class and when you return, you find it stolen.

🔥 You return to the residence halls after the gym, to find that someone has set your floor and the smoke ruined all of your clothes, books and belongings.

🧺 You accidentally hang your clothes on the sprinkler head. Wait until the next day to find the belongings of other residents on your floor.

On the next page, you can learn more and obtain insurance from GradGuard or coverage from another provider. GradGuard will share your selected insurance provider.

[Continue To Next Step](#)



Do

5 Click "Save & Continue"



✓ [Evacuation Options](#)

✓ [Evacuation Method](#)

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2026-2027 Housing Agreement

This Housing Agreement is signed electronically by students in their Housing Application. Students under the age of 18 will submit the name and email address of a parent or guardian to sign as their representative. The parent or guardian shall be responsible for all obligations of the student contained in this Agreement.

1. This Residence Hall License Agreement (the "Agreement") is between the individual named on this Agreement (herein the "Resident") and The Administrators of the Tulane Educational Fund, d/b/a Tulane University (herein the "University").

This Agreement is for both the fall and spring semester of the 2026 - 2027 academic year. The Agreement is a license for housing space only, is not a lease, and does not guarantee assignment to a particular hall or room, nor does it guarantee assignment with specific roommate(s). Priority for housing is given to full-time students in a degree-granting program. The Resident agrees to allow no other person to occupy the licensed space nor grant the right to another person to occupy the licensed space nor assign this Agreement to another person(s). This Agreement cannot be extended into a future license period. The Resident may only use licensed space as a residence. This Agreement will not be accepted or processed unless the student is accepted to the University. Further, this Agreement is legally binding upon signature.

[Download](#)

[Save & Continue](#)



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Click "**Create Group**" (if you wish to create a group).



this option will only show you students who are eligible to be added as roommates who have chosen Mixed Gender Housing as their housing option.

Search for Roommates by Profiles - Search for a roommate using the answers to the Lifestyle Questions on the Housing Application. Searching by this option will only show you students who are eligible to be added as roommates who have chosen Mixed Gender Housing as their housing option.

Suggested Roommates - Click this link to be immediately shown other students who have the highest average percentage match to the Lifestyle Questions answers you gave on the Housing Application. Searching by this option will only show you students who are eligible to be added as roommates who have chosen Mixed Gender Housing as their housing option.

Not In a Group

You are not a member of any roommate groups.

Create Group

[Join Group](#)

[Search for Roommates by D](#)

[Search for Roommates by P](#)

[Suggest Roommates](#)

Save & Continue



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Create a Group & Add Members:

(The student with the earliest room selection time slot should complete this step.)

Enter Group Information:

Group Name: Minimum 5 characters

New Group Password: at least 8 characters with uppercase, lowercase, and a symbol

Confirm Password: Must match exactly (case-sensitive)

Desired Group Size: Select the total number of people in the group

After creating the group, invite or add roommates using the provided group details.

The screenshot displays the Tulane University Housing & Residence Life website. The header includes the university logo and navigation links for 'Housing Application', 'Spring Housing Application', 'Lockout Requests', and 'Log Out'. A sidebar on the left lists various application sections, each with a checkmark icon. The main content area is titled 'Create Your Roommate Group' and includes a brief instruction: 'When creating a group make sure to select the checkbox for "Let other people search for this group?", so that your friends may find the group via the roommate group search page.' Below this instruction are four input fields: 'Group Name' (with an orange circle highlighting the field), 'New Group Password', 'Confirm New Group Password', and 'Desired Group Size' (a dropdown menu currently set to '1').

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Click **"Create Group,"** and then you will get an email confirmation at your Tulane email address.

The screenshot shows a web form for creating a group. On the left is a sidebar with a list of steps, each preceded by a checkmark icon. The steps are: Lux Recovery House Information, Housing Options, Housing Preferences, Roommate Profile, Personal Evacuation Plan, Evacuation Options, Evacuation Method, PIN, Housing Agreement, GradGuard College Renter's Insurance, GradGuard Decision Page, Application Summary, Mixed Gender Roommate Matching, and Room Selection Not. The 'Mixed Gender Roommate Matching' step is currently active. The main form area contains the following fields: 'New Group Password' (text input), 'Confirm New Group Password' (text input), and 'Desired Group Size' (dropdown menu with '3' selected). At the bottom of the form are two buttons: 'Go Back' and 'Create Group'. An orange circle highlights the 'Create Group' button.

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Join Group:

Here is an example of Join Group: If one of your desired roommates has already created a group, you may join the group directly. To do so, you must know the exact group name and password.

Click "Join Group"

The screenshot shows a page titled 'Join Group'. It contains several sections of text: 'this option will only show you students who are eligible to be added as roommates who have chosen Mixed Gender Housing as their housing option.', 'Search for Roommates by Profiles - Search for a roommate using the answers to the Lifestyle Questions on the Housing Application. Searching by this option will only show you students who are eligible to be added as roommates who have chosen Mixed Gender Housing as their housing option.', and 'Suggested Roommates - Click this link to be immediately shown other students who have the highest average percentage match to the Lifestyle Questions answers you gave on the Housing Application. Searching by this option will only show you students who are eligible to be added as roommates who have chosen Mixed Gender Housing as their housing option.' Below the text is a grey box with the heading 'Not In a Group' and the message 'You are not a member of any roommate groups.' At the bottom of the main content area are several buttons and links: 'Create Group', 'Join Group' (highlighted with an orange circle), 'Search for Roommates by Details', 'Search for Roommates by Profiles', and 'Suggest Roommates'. Below these is a 'Save & Continue' button. The footer is a dark green bar with the text 'Contact Us: Uptown Campus Downtown Campus, Deming Pavilion'.

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Enter the **exact Group Name and Password** (including spaces, uppercase/lowercase letters, and symbols) provided by the group creator to join the group.

Outgoing Requests section of the Roommate Matching page of the Housing Application.

We highly encourage you to confirm with the group leader the students who will be in your roommate group, and connect with those students to ensure you are a good fit for you to live with as future roommates.

If the Group Leader accepts your request to join the group, the request will be removed from the Outgoing Requests section, and the details of your roommate group (including any other students who have joined the group) will appear on the Roommate Matching page of the Housing Application.

Important: If you join a group using this method, it will allow you to join a roommate group with students with any gender, including students who have selected General Housing or Gender Affirming Housing options.

Group Name:

Password:

[Go Back](#) [Join Group](#)

- ✓ [Lux Recovery House Information](#)
- ✓ [Housing Options](#)
- ✓ [Housing Preferences](#)
- ✓ [Roommate Profile](#)
- ✓ [Personal Evacuation Plan](#)
- ✓ [Evacuation Options](#)
- ✓ [Evacuation Method](#)
- ✓ [PIN](#)
- ✓ [Housing Agreement](#)
- ✓ [GradGuard College Renter's Insurance](#)
- ✓ [GradGuard Decision Page](#)
- ✓ [Application Summary](#)
- ✓ [Mixed Gender Roommate Matching](#)

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Click **"Join Group"**
The group creator will receive an email notification when a desired roommate requests to join the group (e.g., "Fashionista has requested to join your group.").

Important: If you join a group using this method, it will allow you to join a roommate group with students with any gender, including students who have selected General Housing or Gender Affirming Housing options.

Group Name:

Password:

[Go Back](#) [Join Group](#)

- ✓ [Roommate Profile](#)
- ✓ [Personal Evacuation Plan](#)
- ✓ [Evacuation Options](#)
- ✓ [Evacuation Method](#)
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- [Room Selection Not Available](#)

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How to Find a Roommate:

Students can find desirable roommates in three ways: (1) **Search by Details**, if you already know your desired roommate's screen name, you can enter it and send a request; (2) **Search by Profile**, where you can review and filter students based on their lifestyle questionnaire responses to find compatible matches; and (3) **Suggested Roommates**, where the system automatically recommends potential roommates based on your housing preferences and lifestyle answers. Roommate groups are only finalized once the request is accepted and all members complete their housing application requirements.

Click "Search for Roommates by Details."

Questions on the Housing Application. Searching by this option will only show you students who are eligible to be added as roommates who have chosen Mixed Gender Housing as their housing option.

Suggested Roommates - Click this link to be immediately shown other students who have the highest average percentage match to the Lifestyle Questions answers you gave on the Housing Application. Searching by this option will only show you students who are eligible to be added as roommates who have chosen Mixed Gender Housing as their housing option.

Verified

Your roommate group has been verified.

Group:

Delete Group

Edit Group

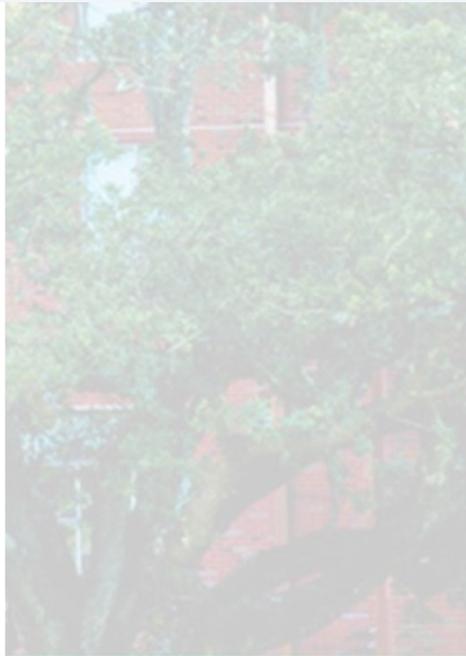
[Search for Roommates by Details](#)
[Search for Roommates by Profiles](#)
[Suggest Roommates](#)

Hari Gope (Group Leader)

Age: 25
Classification: 1st Year
Description:

View Profile

Save & Continue



Contact Us:

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Students must enter the exact screen name of their desired roommate. If the screen name is unknown, it can be located within the desired roommate's StarRez profile. (**Web Screen Name**) section



- [Lux Recovery House Information](#)
- [Housing Options](#)
- [Housing Preferences](#)
- [Roommate Profile](#)
- [Personal Evacuation Plan](#)
- [Evacuation Options](#)
- [Evacuation Method](#)
- [PIN](#)
- [Housing Agreement](#)
- [GradGuard College Renter's Insurance](#)
- [GradGuard Decision Page](#)
- [Application Summary](#)
- [Mixed Gender Roommate Matching](#)
- [Room Selection Not Available](#)

to Group" button. The student you send a request to is not fully added to your group until they accept your request by clicking "Accept" on the Roommate Matching page. You may rescind a request you send to another student at any time. You may send requests to join your roommate group to multiple students at a time. If you have not created a roommate group already when you add a student to group by clicking "Add to Group", a roommate group will be automatically created for you.

If you do not see the student in the search results, please confirm the following with them: verify they have checked the box on the Roommate Profile page of the Housing Application, verify their screen name is spelled correctly, verify they have selected Mixed Gender Housing as their housing option.

As a reminder, the screen name is a unique name that all students create themselves on the "Housing Profile" page of the Housing Application. This can be updated at any time by returning to the Housing Profile page (click the Housing Profile link on the left-hand side of this screen.)

Screen Name:

Description:

Exclude results that cannot be added or joined

[Search for Roommates by Profiles](#)
[Suggest Roommates](#)

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After adding the screen name, you can also add a description. Then, click on Search.



- [Personal Evacuation Plan](#)
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As a reminder, the screen name is a unique name that all students create themselves on the "Housing Profile" page of the Housing Application. This can be updated at any time by returning to the Housing Profile page (click the Housing Profile link on the left-hand side of this screen.)

Screen Name:

Description:

Exclude results that cannot be added or joined

[Search for Roommates by Profiles](#)
[Suggest Roommates](#)



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Here is an example of desired roommate profiles. You can send a message or view Profile. **Click Add to Group.** Then your desired roommate will get an email to join the group.

Profile page (click the Housing Profile link on the left-hand side of this screen.)

Screen Name:

fashionista

Description:

Exclude results that cannot be added or joined

Manage Group

Search

[Search for Roommates by Profiles](#)
[Suggest Roommates](#)

fashionista

Age: 20

Classification: 2nd Year

Description: xyz



Add To Group

Send Message

View Profile

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Search roommates by profile:
Click "Search for Roommates by Profiles."

As a reminder, the screen name is a unique name that all students create themselves on the "Housing Profile" page of the Housing Application. This can be updated at any time by returning to the Housing Profile page (click the Housing Profile link on the left-hand side of this screen.)

Plan

As a reminder, the screen name is a unique name that all students create themselves on the "Housing Profile" page of the Housing Application. This can be updated at any time by returning to the Housing Profile page (click the Housing Profile link on the left-hand side of this screen.)

Screen Name:

fashionista

Description:

Exclude results that cannot be added or joined

Manage Group

Search

[Search for Roommates by Profiles](#)
[Suggest Roommates](#)

Page

Date

fashionista

Age: 20

Classification: 2nd Year

Description: xyz



Add To Group

Send Message

View Profile

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17 You can see the Lifestyle questions

them: verify they have checked the box on the Roommate Profile page of the Housing Application, verify their screen name is spelled correctly, verify they have selected Mixed Gender Housing as their housing option.

Lifestyle Questions

I am a smoker: Yes

I keep my room: Neat

I usually go to bed: Early 8-9

I usually wake up: Any

I would consider myself an: Any

I would like my room to be for: Any

I think my roommate and I: Any

- Personal Evacuation Plan
- Evacuation Options
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- Mixed Gender Roommate Matching**
- Room Selection Not Available

18 Click "Search"

When you click search, you will find suggested roommate profiles based on your lifestyle questions' answers.

GradGuard Decision Page Early 8-9

Application Summary

Mixed Gender Roommate Matching

Room Selection Not Available

I usually wake up: Any

I would consider myself an: Any

I would like my room to be for: Any

I think my roommate and I: Any

Exclude results that cannot be added or joined

Manage Group Search

[Search for Roommates by Details](#)

[Suggest Roommates](#)



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Suggest Roommates: Click "Suggest Roommates"

You will see suggested roommates based on your profile. You can view their profiles and send a Request to Add to the group.

Not

I would consider myself an:

I would like my room to be for:

I think my roommate and I:

Exclude results that cannot be added or joined

[Search for Roommates by Details](#)
[Suggest Roommates](#)

No matches found. You can also try searching by details or suggested roommates using the links above.



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If you have any questions or concerns about roommate groups or housing processes, please contact Housing and Residence Life:

Housing and Residence Life
29 McAlister Drive
New Orleans, LA 70118

Phone: 504-865-5724
Email: housing@tulane.edu