

2025-2026 Community Living Standards

Community Expectations and Mutual Respect

Living in a residential community at Tulane means being part of an environment where we strive for mutual respect, kindness, and accountability. Our policies are designed to support a safe and welcoming space where all students can thrive personally and academically. Following expectations helps protect everyone's well-being and ensures fairness. Treating others with dignity and consideration creates a stronger, more supportive community. We're all responsible for contributing to a positive experience where everyone can <u>live</u>, <u>learn</u>, <u>and grow</u>. Your choices play a key role in that shared success.

- 1. **Community Environment:** As a member of the residential community you are responsible for contributing to an environment that promotes the academic <u>mission of Tulane University</u>. The following are policies that support that process:
 - a. **Quiet Hours:** Living in a shared community means being mindful of how your actions affect others, especially when it comes to noise. Quiet Hours are in place to help everyone rest, study, and relax without disruption. Quiet Hours are Sunday through Thursday from 9:00 p.m. to 8:00 a.m., and Friday and Saturday from 11:00 p.m. to 9:00 a.m. During these times, noise should be kept very low in all areas of the residence hall, including rooms, hallways, bathrooms, lounges, and outdoor spaces near the building.

At all other times, Courtesy Hours are in effect, which means you should still be respectful and avoid making noise that might bother those around you. You're expected to cooperate If a student or staff member asks you to lower your volume. Being considerate of your neighbors helps everyone enjoy their home on campus.

Please note that Courtesy and Quiet Hours will be extended during certain times of the year including prior to, and during, Finals Week.

- b. **Guests and Visitation:** Students may host guests in their room and residence hall or apartment, but the rights of the roommate and community but also be considered, including the right to privacy, sleep, and study in their room. Students must obtain permission from those living in their shared living space prior to their guest's arrival to campus.
 - i.Guests must be accompanied by their host at all times and may not be left alone in rooms or given room keys or Tulane IDs. Residents are required to "tap in" themselves and their guests at hall entrances equipped with an access tapper.
 - ii. Residents are responsible for the actions and behavior of their guests and may be held accountable for any policy violations or damage caused by their guests. This includes conduct action and/or losing guest privileges.
 - iii. Guests who violate policies will be required to leave immediately and may be banned from returning.
 - iv. Guests must follow all <u>University policies</u>, Housing Community Living Standards, and Louisiana state laws.

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- v. All guests must carry a valid photo ID and present it if asked by a university official.
- vi. Overnight Guests are any guests visiting between the hours of 12:00 am 6:00 am.
 - 1. Non-Tulane student overnight guests must register in advance using the Overnight Guest Registration Form.
 - 2. Guests are not allowed to sleep in lounges or other common spaces.
 - 3. Guests under 18 require an approved <u>Parental Consent form</u>; those under 16 must be the host's sibling. Consent forms must be submitted five business days before arrival.
 - 4. During Mardi Gras, no guests under 18 are permitted, and additional checkin procedures will apply via the <u>Mardi Gras website</u>.
 - 5. Cohabitation is not allowed. Guests may stay up to three consecutive nights and no more than nine nights in a 30-day period. No more than two guests may stay overnight at one time.
- c. Disorderly/Disruptive Behavior: Actions that negatively impact the community or residential environment are considered disorderly or disruptive behavior. These include, but are not limited to, playing loud music, yelling, engaging in hall sports, misuse of community or student property, altercations, voyeurism, etc. The residence hall staff reserves the right to inform students that a gathering is disruptive and to end it at their discretion by requiring visitors to depart.
- d. **Roommate/Suitemate Agreements:** Students living in shared spaces are asked to complete roommate and suitemate agreements at the beginning of the fall semester and after any room changes. Students are encouraged to utilize the agreement as a tool to create an environment where students will be able to live cooperatively. For more information concerning the roommate/suitemate agreements, please visit our website.

e. Animals

- i. **Pets:** Possession of a pet is prohibited, except for freshwater fish (not to exceed 10 gallons). Students with unauthorized pets are required to remove the unauthorized pet and will be charged a \$300 facility recovery charge. In addition, the student will be referred to the conduct process.
- ii. **Service/Support Animals:** Animals may not live on campus before Housing and Residence Life confirms approval by the <u>Goldman Center for Accessibility</u>. Students with unapproved animals may be charged as stated in the pet policy. Upon approval, students must meet with their Resident Director regarding expectations and policies for having an assistance or support animal in the residential community. If you have additional questions, please contact your <u>Resident Director</u> or the <u>Goldman Center for Accessibility</u>.
- f. **Hall Sports**: The playing of sports/games is prohibited in hallways, balconies, or other areas of egress. Examples include but are not limited to basketball, riding devices, Frisbee,

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skateboarding, football throwing, running, Nerf activities, squirt gun/water fights, etc.

- g. **Weapons**: Possession of any weapon is prohibited in the residential community and adjacent areas. For more information, please review the <u>Tulane Weapons Policy</u>.
- h. **Student-Run Business or Commercial Activity:** Students are prohibited from using residential facilities or resources to engage in commercial activities to sell merchandise or distribute goods/services. This includes but is not limited to residential spaces, front desk/on-call telephones, and on-campus addresses. Promotion or advertising of commercial activities is also not permitted in residential areas.
- i. **Soliciting:** Solicitation, advertising, canvasing, and promotion are prohibited within the residential communities and adjacent areas.
- j. **Tabling:** The distribution of materials is not permitted in residential spaces. Anyone interested in tabling should refer to the Lavin-Bernick Center <u>tabling policy</u>.
- k. Posting: All posting materials require approval by Housing and Residence Life. Materials must be submitted at the Housing and Residence Life Office. In the case of Community Government Elections, materials must be submitted to and approved by the Resident Director. Please refer to the Tulane University's Posting and Advertising Policy website for more information concerning campus and residential posting policies.
- 1. **Trespassing:** Access to residential spaces is limited to authorized community members, staff, faculty, and approved guests. Access to residential spaces will vary throughout the year. Attempting to gain unauthorized access in the residence halls is prohibited.
- m. Mardi Gras Policies: Please see our website in early spring for more details regarding these policies and guest registration. Tulane University has restricted access to the residence halls beyond our normal guest registration process during the Mardi Gras Season. Students who have been found responsible in an Administrative Hearing through the conduct process during the current academic year will not be permitted to host a guest for the Mardi Gras season.
- n. Compliance with Housing and Residence Life Staff: Housing and Residence Life staff, including student staff, must be able to perform their assigned duties free from harassment, intimidation, or obstruction. Behavior that prevents or inhibits Housing and Residence Life Staff from completing role-related responsibilities is prohibited. Examples include, but are not limited to, providing false or misleading information or failing to comply with a request.

2. Facilities and Furniture

a. **Furniture:** All residence hall rooms contain furniture provided by Housing and Residence Life. A combination mini-refrigerator/microwave is provided in each student room except in Aron Residences. The use of an additional refrigerator must be requested and approved through the Goldman Center for Student Accessibility. Furniture may not be removed, swapped or left in shared spaces. Students will be charged for the damages, repairs, and replacement cost of any furniture that is not present upon check-out. Furniture in common areas may not be moved outside of the common area.

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- b. **Bathrooms:** Furniture may not be placed or stored in any bathrooms and fixture alterations, including but not limited to bidets and showerheads, are not permitted. Students may not leave or store personal items within communal bathrooms. Staff may remove and dispose of any furniture or personal items left in a bathroom and may charge students for removal.
- c. **Kitchens**: Communal kitchens are meant to be usable by all community members. Students may not store food or other items within communal kitchens. After utilizing the kitchen, students must clean up and remove any items from the space. Staff may remove and dispose of any items left in a communal kitchen and may charge students for removal or cleaning.
- d. **Bulletin Boards and Corkboards**: These items are installed within the community for staff use only, unless approved for specified use by the community's Resident Director.
- e. **Damages:** Residents will be charged individually or collectively for any property damages or for excessive cleaning necessary as a result of individual resident or group behavior
 - i. **Room and Suite:** Damage found in a student's room or suite will be charged based on the most recent room inspection completed for the room.
 - ii. **Common Area:** Students will be charged for damage that occurs in hall common areas including, but not limited to, hallways, lounges, bathrooms, etc. If a responsible party cannot be determined for common area damage, the cost of the repair will be split among the students associated with that area.
- f. **Trash and Recycling:** Trash and recycling materials from students' room/suite must be taken by the student to the designated dumpster and/or recycling areas. Students who leave personal trash in common areas will be charged a fee to remove the trash.
- g. **Balconies, Ledges and Windows:** Students cannot drop, suspend, throw, or shoot anything from a balcony, ledge, or window. Students are not permitted to climb, hang, or swing from any balcony, ledge, or window. Roof access is prohibited in all residential areas. Any of these behaviors may result in immediate removal from Tulane University Housing without a refund.
 - i. Hammocks, bicycles, Housing and Residence Life furniture, etc. are not allowed on balconies. Personal furniture may be used, but not stored or left on balconies. Students may not place anything (e.g., furniture, satellite dishes, boxes, signs, etc.) on the roofs or ledges of University buildings. Housing and Residence Life staff may remove any object obstructing egress from balconies, ledges, or hallways and may dispose of these items and/or charge students for removal.
 - ii. Students may not remove, alter, and/or damage the windows, screens, or window restraining devices in residence hall rooms. If windows have been sealed, students are not permitted to break the seals to open the window. Students may not post any signs, symbols, flags, banners, or letters in their windows. Students are not permitted to enter or exit their room or any residence hall through a window.
- h. **Installations:** Students may not install permanent equipment or furnishings in residence hall rooms (examples: air conditioners, TV mounts, ceiling fans, wall shelves, or other prohibited

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items). When hanging items on the walls within the room, students are required to use 3M Command or similar removable adhesive or painter's tape. Nails, screws, duct tape and other permanent adhesives are prohibited.

 Painting: Painting walls or spray painting in residential areas is prohibited. Spray painting should be done outdoors on grass – not sidewalks or in landscaping. Students are responsible for associated damages and cleaning costs due to any type of art or craft project.

j. Abandoned Property:

- i. **Rooms:** Property left in a room after the student checks out will be considered abandoned property. Students will be charged a minimum of \$150 for leaving personal property in their room after checking out. Property not claimed after 10 calendar days will be removed from campus.
- ii. **Laundry Rooms:** Abandoned items will be collected from residence hall laundry rooms and donated monthly. Removal dates will be posted in each laundry room.
- k. Lofting/Bunking Beds: Construction of a loft or use of lofting furniture other than the beds provided by Housing and Residence Life is prohibited. Bed bunking/lofting is only available in expanded capacity rooms in Wall Residence Hall. If a Wall student would like to loft/deloft or bunk/debunk a bed, they should do so with the help of another person. Wall students are not able to receive extra furniture to loft or bunk beds but can request bunking pins to safely bunk or loft their existing room furniture.
- 1. Bicycles: Bicycles must be stored on bike racks outside of the residence halls. All bicycles must be registered with Campus Services (register your bike here) and properly display a valid Tulane bicycle registration sticker. Unregistered bicycles will be removed periodically by TUPD. E-Bikes may not be stored inside the residence halls. E-Bikes, scooters, or hoverboard type devices may not be ridden in the residence halls and students will be responsible for all damages caused by these devices.
- m. **Restricted Areas:** Students are prohibited from entering restricted access areas unless specifically authorized to do so by housing staff. These areas may include but are not limited to: residence hall front desk, roofs, attics, staff offices and apartments, machine/storage rooms, or bathrooms that are being cleaned. Forced or unauthorized entry into any residence hall or student space is prohibited.
- n. **Elevators:** Tampering with or misuse of University elevators is prohibited.

3. Environmental Health and Safety

Housing and Residence Life is not responsible for individual student belongings and strongly encourages students to purchase additional personal property or renter's insurance along with reviewing their guardian's homeowner's policies for possible coverage. <u>Grad Guard</u> is a trusted insurance provider that works exclusively with college and university students and is a preferred partner of Tulane University.

a. **Fire Safey Equipment:** Students should use fire alarms, fire extinguishers, fire exits, fire sprinklers, and related equipment only for their intended purposes. Do not obstruct or tamper

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with fire detection and suppression equipment. Maintain storage at least 18" below the plane of sprinkler head installations and never hang items from sprinkler heads.

- i. If a smoke detector is found covered in a room, both Students of the room will go through the conduct process for violation of this policy.
- ii. Students found responsible for tampering with or covering pull stations, smoke or heat detectors, fire extinguishers, sprinkler heads, or other life safety equipment will receive a fine of at least \$400 and may be removed from on campus housing without a refund.
- b. Fire Alarms: Students should exit a building as soon as a fire alarm sounds and comply with directions provided by Housing and Residence Life, TUPD or other Tulane professional staff responding to the alarm. Students cannot enter the building until an "all clear" signal is issued by TUPD or fire department officials.
- c. Fire Drills: Tulane University is required by the city of New Orleans to hold a specific number of unannounced fire drills each semester. Drills are conducted to make sure fire systems are functional in the event of an emergency. Students must treat each drill as if the fire alarm is sounding for a real fire. Failure to exit the residence hall during a fire drill or disorderly behavior could result in additional conduct charges.
- d. **Prohibited Items:** The following items are prohibited in the residence halls for life safety purposes:
 - i. Screws, Nails or Any Other Permanent Wall Fasteners
 - ii. Heat Lamps
 - iii. Personal Refrigerators
 - iv. Personal Microwaves (except in Aron Residences kitchens)
 - v. Personal Air Conditioners
 - vi. Multi-Bulb Lamps (except with LED bulbs)
 - vii. Ceiling Fans
 - viii. Fog/Smoke Machines
 - ix. Hookahs, Pipes or Other Smoking Devices
 - x. Natural Cut Trees, Branches, or Greens
 - xi. Flammable Liquids: i.e. Gasoline, Kerosene, Propane, Motor Oils, etc.
 - xii. Extension Cords or 3Way Plugs (Non-Grounded 3-Prong Plugs) without Surge Protection
 - xiii. Fireworks
 - xiv. Any item with an open flame or open coil heating element, including:
 - 1. Hot Plates
 - 2. Open Coil Burners
 - 3. Electric Grills (i.e. Panini Press or George Foreman Grill)
 - 4. Electric Space Heaters
 - 5. Toasters
 - 6. Toaster Ovens
 - 7. Pressure Cookers (i.e. InstaPot)
 - 8. Outdoor Grills
 - 9. Candles
 - 10. Incense
 - 11. Air Fryers
 - xv. Permissible exceptions include:

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- 1. Rice Cookers
- 2. Electric Tea Kettle
- 3. Electric Coffee Maker
- 4. Slow Cookers
- 5. Lava Lamps and Salt Lamps
- 6. Wax Warmer (candles with wicks are not permitted)
- e. **Egress:** Any item that prevents safe egress/passage is prohibited. Keep all designated exits, bathrooms, and walkways (corridors, stairwells, hallways, foyers) clear of obstructions. Do not store or leave any materials, such as furniture, shoes, umbrellas, etc., in communal bathrooms, corridors, stairwells, hallways, foyers, balconies, in front of windows, doorways, or on balconies. Any item left in these locations will be removed and possibly disposed of at the expense of the student responsible.
- f. **Room and Door Decoration:** Flammable materials covering more than 20% of the total surface of the residence hall wall or door space are prohibited. Decorations must not hang from or touch any light fixtures, metal furniture, fire safety equipment, or impede egress or fire safety if affixed to a door frame. Only two strands of string lights can be linked together per electrical outlet. Student decorations may only be hung inside Student rooms or their doors and not in public spaces.
- g. **Safety and Security:** Students should actively promote safety and security within their community at all times. Students should immediately report any suspicious person(s) or activities to the Tulane Police Department or Housing and Residence Life staff:
 - i. Building Access: Students are prohibited from propping open or otherwise disabling the latching/locking mechanism of any door to the building and should un-prop any door they find propped open or otherwise unsecured. Students are responsible for ensuring the safety of the community by making sure unrecognized individuals are not tailgating or following into the building.
 - ii. **Room Access:** Students must keep their room/apartment door closed and locked when not in the room. Keeping the door closed and locked at all times better ensures the personal safety of the students living in that space.
 - iii. **Emergency Planning:** All Students must complete or update their Student Evacuation Plan and their emergency contact information at the beginning of each academic year via the Housing Portal.
 - iv. **Evacuation Procedures:** In the event of a mandatory evacuation, all students must evacuate the building immediately. Housing and Residence Life will provide information about emergency procedures in the case of a mandatory evacuation.
- h. **Keys, Cards and Access:** The room and/or exterior door keys/access cards issued to Students are the property of the University and cannot be exchanged, duplicated, or given to another person. Students will be assessed a charge for the replacement of each lost or duplicated key/access card and for each replaced lock. Students must report a lost key/access card immediately to arrange replacement. Keys are the property of Tulane University and must be returned by check out, move out date, or the end of the student's housing contract.

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- i. It is the student's responsibility to keep their room doors locked when not present and to carry their key and Splash Card at all times. Students must not store their keys outside of their room, such as in the lock, under carpets, light fixtures, above door frames, etc. If a student temporarily loses their room key or Splash Card, they are permitted to borrow a key, receive an emergency code, or temporary access card from their designated Residence Hall Front Desk.
- ii. Students are required to "tap in" at hall entrances equipped with an access tapper when entering the community, regardless of whether the area is staffed or unstaffed. Students must also be present to tap in for their guest(s) or visitor(s) as they must be accompanied at all times within the community.
- iii. **Lockouts:** A lockout is defined as any time a student needs assistance from Housing and Residence Life staff to access their room because they do not have their room key or access card. The policy is as follows:
 - 1. Upon checking into the hall, each resident will receive a room key or electronic access for entrance into the student's room programmed on the Student's Tulane University Splash Card.
 - 2. Students will be assessed a \$100 charge for lost keys or a \$30 charge for lost access cards. Students will be charged the same amounts for failure to return room keys or cards within 24 hours after acquiring a temporary access card or loaner key.
 - 3. If a key is returned that was not issued to them as verified by the code on the key, the student will be assessed a \$100 charge to change the room lock.
 - 4. Students must return all assigned room keys at the time of check-out as directed by Housing and Residence Life; keys sent in the mail after check-out will not be accepted.
 - 5. Residents will not be charged for lockouts during the first 7 calendar days of their first semester (starting on the first day of classes as listed in the Tulane Academic Calendar). However, lost keys will result in a lock change fee at any time. After the 7-day grace period, the following fees apply for each lockout:

a. 1st Lockout: \$25b. 2nd Lockout: \$50c. 3rd Lockout: \$100

d. 4th Lockout and beyond: \$100 and a required meeting with the Resident Director

iv. Student must report any lost key(s), access card(s), or ID cards immediately to their designated Front Desk. The lock/electronic access will be changed, an emergency key or entrance code issued, and a temporary access card will be issued to the student if needed.

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- v. Under no circumstances will hall staff issue a key, pin, or emergency entrance code to any guest, visitor, or student other than the student assigned to the room.
- vi. Students who create an unauthorized duplication of a residence hall room key will be charged to change the lock to their room. Students that are found to have duplicated their room key will be referred to the conduct process.
- i. **Room Changes:** Students may change rooms only after first receiving official authorization from Housing and Residence Life. Students who make an unauthorized room change, including within their assigned suite, will incur a charge of \$300 and may be required to return to their original assignment. Unauthorized room changes may result in administrative charges, or cancellation of their Housing Agreement.
- j. **Living with a Vacancy:** Students with an unassigned bed in their room/suite/apartment must keep their personal belongings on their assigned portion of the residence, as the vacancy can be filled by Housing and Residence Life at any time.
- 4. **Alcohol and Other Drugs:** Students living in Tulane University Housing and Residence Life are expected to know and understand the <u>Tulane University Alcohol & Other Drug Policy</u> and the <u>Tulane Tobacco and Smoke Free Campus Policy</u>. It is against policy and illegal for any student under the age of 21 to possess or consume alcohol in the residence halls.

a. Alcohol:

- i. Common Areas: Open containers of alcohol are not permitted in public areas, regardless of age. This includes, but is not limited to, lobbies, hallways, stairwells, balconies, walkways, patio/picnic areas, lounges, or the areas immediately surrounding the residence halls.
- ii. **Suite and Apartment Common Areas:** Alcohol is not permitted in suite or apartment common areas, such as living rooms and bathrooms, unless all students are of legal drinking age.
- iii. **Underage Students**: A student that is not of legal drinking age and in proximity of alcohol may be subject to conduct processes.
- iv. **Possessing or displaying empty alcohol containers:** Students under the age of 21 are not allowed to have empty alcohol containers, such as cans, bottles, branded boxes, etc.
- b. **Higher Risk Alcohol Use:** Items or behaviors that promote high-risk drinking are not allowed in residence halls. This includes kegs, large alcohol containers, drinking games, or any devices used for rapid alcohol consumption (e.g., funnels, shot skis). These are prohibited in all residential spaces, regardless of a student's age.
- c. **Drugs:** Students are prohibited from the unlawful possession, use, or distribution of illegal drugs or alcohol on Tulane property or as part of University-sponsored activities. Students must comply with University policies and with applicable city, state, and federal laws.

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- d. **Tobacco:** Tulane is a tobacco and smoke-free campus. As such, smoking (cigarettes, cigars, etc.), use of tobacco products (chew, dip, spitless, etc.), and electronic cigarettes and vaporizers are prohibited in all university areas, including but not limited to residence halls, quads, parking lots, and sidewalks. For more information, please refer to the Tobacco & Smoke-Free Campus Policy.
- e. **Minor Guests:** When hosting a guest who is also a minor it should be noted that contributing to the delinquency of a juvenile is a felony. This includes furnishing alcohol to a minor or taking a minor to an establishment that serves alcohol.
- 5. **Spiritual Practices**: Housing and Residence Life honors and values the spiritual traditions of our community members. We are committed to cultivating on-campus environments that promote a welcoming, safe, and inclusive climate for all students. In support of our community members, Housing and Residence Life regularly reviews our policies and seeks to assist students in identifying solutions to requests made.
 - a. **Shabbat Keys**: Students may request a hard key to their building and/or room while observing Shabbat. Please complete the <u>Shabbat Key Request Form</u> to make your request.
 - Additional Accommodation Request: Students who seek housing accommodations for spiritual practice should reach out to the Housing and Residence Life office (<u>Housing@tulane.edu</u>) to discuss their request.

6. High Priority Period Expectations and Policies

a. The university designates certain times as "High Priority Period" such as during move-in, severe weather, and campus emergencies. The consequences will be more severe for violations of the Code of Student Conduct, Community Living Standards, and/or High Priority expectations during the designated time. The conduct process may be expedited and may include a charge of failure to comply. During the conduct process, a finding of responsibility will also include being placed on disciplinary probation at a minimum. Disciplinary Probation may preclude students from serving in a leadership position in a student organization, from participating in sorority or fraternity recruitment or from studying abroad. Also, during this time, the residence hall guest policy may be suspended and possibly the ability to possess and/or consume alcohol on campus. As always, students are still expected to abide by the Code of Student Conduct even while off campus.

Notice of new policies or changes in policies may be made by Housing and Residence Life during the housing contract period by notifying students through postings, letters, email messages, and/or publications. If delayed implementation affects the health or safety of faculty, staff, or students residing or utilizing the residence hall, these new policies or policy changes may be immediate.

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